



JEDDAH PREP AND GRAMMAR SCHOOL

School Prospectus

Introduction to the Jeddah Prep and Grammar School Prospectus

Whether living and working at home or abroad, choosing a school for your son or daughter is a most responsible task. Because our children's education, quite rightly, will always be a priority, the choice of the 'right' school for them can be a complicated decision.

Therefore it is my sincere hope that the information contained in this pack will be the first step towards helping you to decide whether **Jeddah Prep and Grammar School** is the type of school that you seek.

Since it was opened in 1967, the School has established a world-wide reputation for high academic standards, incorporating the traditional values of good manners, discipline, competition and commitment to the School.

We seek to provide a stimulating environment, in which individuals will grow in confidence, skill, knowledge and compassion and the School's ethos is shaped by the people who teach and study here. **Jeddah Prep and Grammar School** seeks to attract a broad range of pupils with diverse talents and an appetite for education. When they arrive, our pupils bring much of the character of our School through the gates with them.

Many of the qualities which attract parents to **Jeddah Prep and Grammar School** also draw men and women of great dedication and ability to teach here. Staff are encouraged to explore enthusiasms in and out of the classroom, and to develop their own teaching styles within a framework of shared principles: that learning matters, that all members of the community deserve to be treated with care and respect and that every lesson or activity is a fresh opportunity to awake interest and develop understanding.

As an overseas School we follow the National Curriculum for England and Wales up to the age of 14. From there, an International GCSE programme is undertaken. Students can be offered the opportunity to pursue A Levels courses within the School after 16. We are highly conscious of the need to ensure that our students are well prepared for eventual integration into the education systems and societies to which they will be returning. We have a great deal of experience assisting students in their continuing education to various locations throughout the world.

I will be delighted to discuss any matters of particular interest to you and your children.

Regards,

JPGS Management Team

General Information

School Contact Details

Jeddah Prep and Grammar School.
P.O. Box 6316.
Jeddah 21442.
Saudi Arabia.

Telephone: +966 2654 2354
+966 2654 0223

Fax: +966 2654 1836

E-mail: hmsec@jpgs.org

Website: www.jpgs.org

School Timings

Foundation (Nursery (F1) and Reception (F2)) 07:40 – 12:45
Years 1 to 13 07:40 – 14:15

On certain days these times may be subject to change based on timetable commitments/changes. Children must arrive for school and be collected at the end of the day punctually. The school takes responsibility for children 15 minutes before the start of school and 15 minutes after the end of the school day only.

Foundation 1, Foundation 2, Year 1 and Year 2 children should be escorted to and from their classroom at the appropriate times.

Parents are asked NOT to enter the Prep School building before the end of School.

The Enrichment Programme is available to pupils from Year 1 and upwards from the end of the school day 14:15 - 15:15.

Appointments

Appointments with the Head Master should be made by telephone through the Head of Administration. We do, however, encourage our staff to be pro-active in the matter of contact with parents so appointments are regularly made directly between teaching staff and parents and this should be your first line of communication.

Children Leaving the School

The normal accepted procedure for children leaving the School is that parents will give the School formal notice in writing at least 6 weeks before the leave date.

Age Requirements

We find that children thrive in their correct class age groups. Students must have reached the entry age below, before 31 August.

F1	F2	Y1	Y2	Y3	Y4	Y5	Y6	Y7	Y8	Y9	Y10	Y11	Y12
3	4	5	6	7	8	9	10	11	12	13	14	15	16

School Uniform Policy

School uniform is compulsory and must be purchased through the School to ensure that the correct style, colours and School logo are worn. All items of clothing must be clearly marked with your child's name, preferably with nametags. Details of uniform prices may be obtained from the School Uniform Shop.

Girls

Nursery to Year 6 (inclusive)	School dress.
Nursery to Year 6 (recommended)	Sweatshirt with school emblem.
Years 7 to 11	School tie, blouse and skirt or long trousers.
Years 7 to 11 (recommended)	V-neck pullover with school emblem.
Years 12 and 13 6th Form	Tie, blouse and skirt or long trousers.
Nursery and Reception PE	White polo shirt with school emblem and navy blue shorts or track pants.
Years 1 to 13 PE (inclusive)	Polo shirts in white or House colours with emblem and navy blue shorts or track pants.
Years 7 to 13	Lab coat is required

Boys

Nursery to Year 6 (inclusive)	School shirt and shorts.
Nursery to Year 6 (recommended)	Sweatshirt with school emblem.
Years 7 to 11	School tie, shirt and long trousers.
Years 7 to 11 (recommended)	V-neck pullover with school emblem.
Years 12 and 13 (6th Form)	Form tie, Jacket, shirt and long trousers.
Nursery and Reception PE	White polo shirt with school emblem and navy blue shorts or track pants.
Years 1 to 13 PE (inclusive)	Polo shirts in white or House colours with emblem and navy blue shorts or track pants.
Years 7 to 13	Lab coat is required

All parents are asked to reinforce the need for pupils to comply with standards. Persistent 'offenders' will be referred to the Head of Prep or Head of Grammar. All pupils will be expected to wear full school uniform without any variations.

Parental support in getting children to comply with the uniform code is a pre-requisite to having children entering and remaining within the School. Pupils will be excluded from School to correct their uniform when necessary.

Footwear Please note that appropriate, sensible footwear should be worn with school uniforms, i.e. black shoes with plain white or navy blue socks. Casual shoes are not acceptable, i.e. training shoes, canvas shoes etc. Socks must be clearly visible above the sides of the shoe. Parents are advised to regularly visit the schools website for the most up to date version of the school uniform and other related information.

Lunch boxes

The school promotes a healthy eating practice, lunch boxes should contain a sandwich, fruits or vegetables daily. Sweets, chocolates, fizzy drinks, mini-cakes, biscuits and crisps are discouraged. Students from Year 4 and above can use the school cafeteria which serves hot food as well as healthy snacks. Please note that nuts / nut products are not allowed in school as some children may have serious nut allergies which are detrimental to their health.

Hair/Make-up/Jewellery

Girls are not permitted to wear make-up at School. Boys' hair, in both style and length, must meet the School's requirements. Hair over the collar or an emphasis on extremes of fashion will not be acceptable. Girls with medium/long hair are required to tie their hair back in a secure fashion during School hours.

Girls in the Grammar School are not permitted to have their hair loose. Headbands should be white or light blue, simple and discrete.

Children are not allowed to wear jewellery in School. However, girls may wear 1 pair of plain studs (no stones), 1 per ear. No other jewellery should be brought to School. Boys are not allowed to wear earrings in School.

Watches are permitted.

School Hats

Official school baseball caps must be worn outside in the direct sunlight at all times by Prep School students.

PE and Swimming Uniform

A PE kit consisting of a white polo shirt/House shirt, white shorts, socks and trainers should be sent to School on PE days. Navy blue shorts may be worn by girls in the Grammar School if preferred.

All children swim on a regular basis. A towel, flip-flops and a proper swimming costume must be sent on those days. Both boys and girls require a swimming cap in their house colour. These can be purchased from the School Uniform Shop.

Valuables

Children should not bring jewellery or any items of value to school. A cash limit of SR 25 is viewed as sensible. THE SCHOOL accepts no responsibility for the loss of any of the children's personal belongings.

Mobile phones are allowed to School but must be switched off at all times. These may only be switched on at the end of the School day.

Medical Information

The School employs a full-time nurse. The nurse's duties include health inspections, maintenance of medical records and treatment of minor ailments, injuries and first aid response to any emergencies.

During the course of a School day your child may present at the nurse's clinic, with a minor illness which can be treated with "over the counter" medications. The medications available in school are Paracetamol (Panadol, Tylenol, Fevadol, and Tempra) Ibuprofen (Brufen, Junifen). Strepsils for sore throats, an Antacid (Rennie) for stomach upsets and Fenistil Gel for insect bites.

These medications are only dispensed with the permission of the parents.

If you decide not to give your consent, you will be contacted for guidance if your child becomes unwell.

(Please note: On occasions it has proved to be extremely difficult to contact parents please ensure you keep your contact information up to date with the School)

The nurse is also available to act in an advisory capacity; both children and parents are welcome to consult with her during working hours.

Vaccinations

The following vaccinations are necessary before school entry:

Diphtheria, Whooping Cough, Tetanus, Polio, Haemophilus, Influenza type B (HIB) usually given in the first year.

Measles, Mumps and Rubella – given in the second year.

Diphtheria, Tetanus and Polio – given as a pre-school booster.

The following vaccinations are strongly recommended to protect your child:

Varicella (Chickenpox) and Rotavirus vaccines

B.C.G. Vaccination – given at birth in Saudi Arabia and readily available in hospitals in Jeddah.

Paediatric Hepatitis A vaccine (Harvix) – Available in Jeddah and worldwide.

Hepatitis B vaccine – given at birth in Saudi Arabia – Available in Jeddah and worldwide. Meningitis

A& C vaccine – strongly recommended for two year olds and above. Repeated every two years – Available in Jeddah and worldwide.

Forms to be completed

You will be asked to complete a Medical History Form prior to admission giving details of your child's medical history. This form includes consent for medication and emergency treatment.

PLEASE NOTE: If any information is discovered to have been withheld that is considered by Staff and the School Nurse to have been known at time of Registration, then the School retains the right to request Parents to seek alternative education to JPGS.

Enrichment Programme (After School Activities)

We are excited to always offer an enrichment programme after school from 2:15pm – 3:15pm, which we hope will effectively develop and sustain a high-quality after-school learning programme.

All pupils from Year 1 - 13 are encouraged and expected to join at least one activity.

The enrichment programme is a great opportunity to stimulate students to explore new horizons, expand creativity, experience different cultures, broaden their base of knowledge, and increase their repertoire of learned skills. Students can participate in activities that include: Sports, Drama, Dance, Music, Art, Recreational and Academic programmes.

We are always keen to have parental support where possible; so parents are encouraged to contact the school if they are interested in helping with any activity.

Once your child has made his/her choice of activity/activities, they are expected to commit to the activity until the end. There will be registers to monitor their attendance as well.

There are provisions made for children who join part way through the term.