



**EMPLOYMENT APPLICATION FORM  
JEDDAH PREP AND GRAMMAR SCHOOL  
OVERSEAS TEACHING STAFF**

**HR-02**

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<b>Position Applied For:</b>	<b>Date:</b>
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**1 APPLICANT PERSONAL INFORMATION**

<b>Surname Name:</b>	<b>Forename:</b>	<b>Nationality:</b>	<b>Date of Birth</b>
<b>Marital Status:</b>		<b>Gender:</b>	
Single	Married	Male	Female
Separated		Divorced	
<b>Religion:</b> (For Saudi work visa purposes)		<b>Number of dependents</b>	
<b>Passport No.</b>	<b>Place of Issue</b>	<b>Date of Issue</b>	<b>Expiry Date</b>

**2 CONTACT INFORMATION**

<b>(Home Country)</b>	
<b>City</b>	<b>District</b>
<b>Tel. No.</b>	<b>Mobile No.</b>
<b>Personal Email</b>	

**3 EDUCATIONAL QUALIFICATION**

Please list educational qualification beginning with most current at Graduate Level

Certificate type	University	Location Country/City	Subject	Degree Class	Graduation Date
Subject(s) Qualified to Teach		Age Range		Course/Examinations	

**4 TEACHING EXPERIENCE**

**1. Previous Teaching Experience (most recent first):**

<b>School Name</b>		<b>School Location</b>	
<b>School Age Range</b>	<b>Position Held</b>	<b>Date Joined School</b>	<b>Length of time in position</b>
<b>Tel</b>		<b>Email</b>	



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**2. Previous Teaching Experience**

School Name		School Location	
School Age Range	Position Held	Employed From	Length of time in position
Tel		Email	

**3. Previous Teaching Experience**

School Name		School Location	
School Age Range	Position Held	Employed From	Length of time in position
Tel		Email	

**4. Previous Teaching Experience**

School Name		School Location	
School Age Range	Position Held	Employed From	Length of time in position
Tel		Email	

**5 REFEREES** (Three references Are required, one to be a **SENIOR MANAGER** in your current/most recent position)

<b>Ref. (1)</b>	Name	Position	School/Company
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Contact Details:

<b>Ref. (2)</b>	Name	Position	School/Company
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Contact Details:

<b>Ref. (3)</b>	Name	Position	School/Company
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Contact Details:



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<b>6 MEDICAL HISTORY</b>			
<b>1.</b>	<b>Have you suffered from any major Chronic illnesses?</b>	<b>YES    No</b>	<b>If yes, please provide details:    When?</b>
<b>2.</b>	<b>Have you undergone any surgeries?</b>	<b>YES    No</b>	<b>If yes, please provide details:    When?</b>
<b>7 DECLARATION</b>			
<ul style="list-style-type: none"><li>• I declare that all information given above are correct according to my knowledge, if otherwise I bear the responsibility and accept any legal action that may be taken against me. Further the School has the right to terminate my service without prior written warning.</li><li>• I am not disqualified from working with children or subject to sanctions imposed by a regulatory body and I have enclosed details of my convictions cautions or bind overs if appropriate.</li></ul> <p><b>Applicant signature:</b> _____ <b>Date:</b> _____</p>			